

Dear Parents(Classses I - XII),

PV80871
06.11.2024

HOSTELLERS:

- * It has come to our attention that some students are requesting leaves beyond the dates specified in the academic calendar and returning late to campus after their scheduled leave days. This will not be strictly permitted in the future.
- * All mails requesting outpass beyond the scheduled days will be denied.
- * For any other emergencies, parents are requested to come directly to the school and meet the Undersigned to seek permission for their ward.
- * Students must return to campus by 6:00 pm in the evening or between 7:00 am and 8:00 am in the morning of the day school reopening.
- * Any student arriving outside the mentioned time will not be permitted entry to the classroom without the parents meeting the undersigned.

DAYSCHOLARS:

- * It has also been noted that many students are taking leave without formally informing the school. Kindly note that as per school policy, a minimum of 80% attendance is mandatory for promotion to the next grade. Students falling short of this requirement will not be allowed to take up the Annual Examination. Any student taking leave must submit a leave letter without fail. Students without a leave letter will not be permitted to attend classes.

DRESS CODE:

- * We have observed several instances of students not adhering to the proper uniform code.

To reiterate the school uniform requirements are as follows:

Boys: White, pressed shirt, school belt and pants/shorts, navy blue socks, black shoes, clean-shaven appearance, and short haircut.

Girls: Pressed pinafore skirts, White top, blue pants with navy blue socks and school belt.

Sports Dress: Allowed on days of yoga, PET and Saturdays only.

- * Students failing to adhere to these guidelines will not be allowed to attend classes. Repeated violations will result in parents being called to the school.
- * No jewellery and electronic items are permitted for the students inside the school campus. Any confiscated electronic items **WILL NOT BE RETURNED** and **WILL BE DESTROYED** immediately.
- * In case of an unavoidable emergency, electronic items(Button Phones) can be handed over to the Principal's office and keep Mrs.Geetha (Secretary to the Principal) informed and the phone can be collected at the end of the day ✓

MR.ROHIT SATISH
PRINCIPAL